

**IOSCO-ARENAC DISTRICT LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Iosco-Arenac District Library Administrative Headquarters

Date: October 13, 2022

Present: Carolyn Wright, Linda Eyer, Phyllis Klender, Sue Kingsbury, Thelma Van Brenk, Rick Rockwell, Dan Stock, Jennifer Donner and Diane Bushman

Absent: Jerry Brown

**ITEM 1. CALL TO ORDER**

Chairperson Rockwell called the meeting to order at 4:30 p.m.

**ITEM 2. APPROVAL OF THE AGENDA**

**Klender moved and Stock seconded approval of the agenda. Motion carried.**

**ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS**

Stock reported that the Friends of the Robert J. Parks Library made \$350 at the booksale. They voted to give \$350 to Dolly Parton Imagination Library. Klender said that the Craft Stash Buster sale sponsored by the Friends of the Mary Johnston Memorial Library did not go over as well as hoped, but they had a lot of fun. There were 18 new library card signups during the September promotion. They discussed how many meetings they should have over the winter, about replacing the table and chairs in the back corner of the library and getting the carpet and chairs cleaned. Their next program will be Mary Todd Lincoln: the Dark Years on October 19<sup>th</sup>. Kingsbury reported that the Tawas City Library Friends elected new board members and talked about fewer meetings in the winter. They have a couple of new members.

**ITEM 4. BOARD COMMENTS**

Kingsbury said that she and Donner had a meeting with the City Manager of Tawas City and the head of the DPW about ways to use the excess fund balance of millage money. They are looking at getting new carpeting in the library. They also are investigating a “story trail” in the outside park/garden area and replacing the roof of the pergola with a solid roof to make it more weatherproof. The city is not planning to increase library hours at this time.

**ITEM 5. APPROVAL OF THE MINUTES OF THE SEPTEMBER 8, 2022 REGULAR MEETING**

**Wright moved and Van Brenk seconded approval of the minutes of the September 8, 2022 Regular Meeting. Motion carried.**

**ITEM 6. TREASURER’S REPORT**

Stock asked about why there was nothing showing in the Appropriation of Fund Balance: Vehicle Fund line item. Bushman said these funds are moved from the Fund Balance to this line item by journal entry. This is done at the same time of the Budget Adjustments which are approved in November.

**Klender moved and Wright seconded approval of the September 30, 2022 Treasurer's Report. A roll call vote was taken as follows: Brown, absent; Eyer, aye; Rockwell, aye; Wright, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.**

**ITEM 7. RATIFICATION OF BILLS**

Klender asked why the AT&T bill was over \$400. Donner said that the contract expired in September. She contacted AT&T and negotiated a new contract. AT&T will issue credits to us over the next 2-3 months. Eyer asked about the garnishment. Donner explained the legal requirements for it..

**Kingsbury moved and Eyer seconded ratification of voucher #22-27 dated September 15, 2022 in the amount of \$22,283.59, voucher #22-28 dated September 29, 2022 in the amount of \$21,179.24, voucher #22-29 dated October 13, 2022 in the amount of \$25,208.30, and voucher #22-30 dated October 20, 2022 in the amount of \$71,729.70. A roll call vote was taken as follows: Brown, absent; Eyer, aye; Rockwell, aye; Wright, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.**

ITEM 8. DIRECTOR'S REPORT

Director Donner said the State Aid information has been released. The District could receive \$15,567.70. She said that White Pine is still having issues getting census data from the State so their billing will be late again this year. RIDES has changed the way they bill participating libraries. It will actually work to our advantage. This year we will receive a credit from White Pine in the amount of \$2,448 which is to be applied to the cost paid for RIDES. Dawn McFadden is quitting her position at the Omer Library. She is relocating to Georgia to be closer to her family. Donner recommended to the City of Omer that they consider a raise for the new person they hire for that position and offered to help in any way with the hiring process.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT UPDATES

Director Donner said that there is nothing new to report.

9B. MILLAGE REVENUE SHARING SEPTEMBER DISTRIBUTION

**Stock moved and Van Brenk seconded authorization for the Iosco-Arenac District Library to distribute millage funds and Personal Property Tax Reimbursement to the units of government with library branches in Arenac County (Standish funds to be distributed in the form of a journal entry) in the amount of \$53,003.36 and to units of government with branches in Iosco County in the amount of \$6,544.20, in accordance with the percentages previously approved by the Board of Trustees. A roll call vote was taken as follows: Brown, absent; Eyer, aye; Rockwell, aye; Wright, aye; Stock, aye; Kingsbury, aye; Strughold, aye; Klender, aye. Motion carried.**

9C. ADULT PROGRAMMING GRANTS

Director Donner said that because the "Clean Eating" program in Oscoda had to be cancelled, they have requested a replacement program. Oscoda has submitted an adult programming grant application for Self Defense for Women in the amount of \$450.

**Kingsbury moved and Wright seconded approval of the adult program grant for the Oscoda program in the amount of \$450, as presented. A roll call vote was taken as follows: Brown, absent; Eyer, aye; Rockwell, aye; Wright, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.**

9D. COVID RELATED STAFF PAY

Director Donner said that she feels that the payment of wages for COVID related absences should be ended as of December 31, 2022. She feels that the District Board has been extremely generous in paying COVID wages, but with the decrease in cases, it is time to cease this special consideration and treat COVID related illnesses the same as the flu.

**Kingsbury moved and Wright seconded to discontinue payment of wages for COVID related absences as of December 31, 2022. A roll call vote was taken as follows: Brown, absent; Eyer, aye; Rockwell, aye; Wright, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.**

ITEM 10. NEW BUSINESS

10A. SECOND SURPLUS SALE

Director Donner said that with the purchase and replacement of 24 new staff and public computers, she feels that we need to have another surplus sale. She is looking at having one after Thanksgiving and running it for about 2 weeks.

**Wright moved and Van Brenk seconded approval a surplus sale to be run at the end of November. Motion carried.**

10B. BETTER WORLD BOOKS

Director Donner presented information about Better World Books. She would like to consider using this company as a way to dispense with weeded books. In the past the District has donated them to nursing homes, library friends groups and other non-profit organizations. However, with the onset of COVID, these types of organizations are no longer taking donations. Better World Books would help the District dispose of weeded books at no cost to the District. There is even the possibility of making a little bit on money on the books sent to them.

**Kingsbury moved and Eyer seconded to authorize the District Director to use Better World Books to dispose of weeded books. Motion carried.**

10C. BOARD MEMBER APPOINTMENT REQUESTS (KLENDER AND WRIGHT)

Director Donner said that the terms of Klender and Wright will expire on December 31, 2022. Both Klender and Wright agreed to stay for another term pending approval of their respective county's Board of Commissioners.

**Van Brenk moved and Eyer seconded to authorize the District Director to write letters to Iosco and Arenac Counties requesting the reappointment of Carolyn Wright and Phyllis Klender, respectively. Motion carried.**

ITEM 11. ITEMS FOR NEXT AGENDA.

Add: Letter to Plainfield Township Board

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:24 pm.

Respectfully submitted,

Diane Bushman  
Recording Secretary