

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Tawas City Library
Date: July 13, 2023
Present: Phyllis Klender, Rick Rockwell, Jerry Brown, Sue Kingsbury, Linda Eyer, Thelma Van Brenk, Susan Synowiec, Jenn Donner and Diane Bushman
Absent: Dan Stock

ITEM 1. CALL TO ORDER

Chairperson Rockwell called the meeting to order at 4:30 p.m.

ITEM 2. APPROVAL OF THE AGENDA

Director Donner requested the addition of Item 10C. Statistics Collection

Klender moved and Eyer seconded approval of the agenda, as amended. Motion carried.

ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY

Kingsbury reported that the Tawas City Library Friends' booksale only lasted for one hour due to rain. They made about \$600. Synowiec said that the Friends of the Whittemore Library made over \$900 by participating in a 50/50 drawing sponsored by the Whittemore Race Track and that they are co-sponsoring a Canning and Food Safety program on July 17, 2023. Donner said that the Friends of the Robert J. Parks Library will participate in Family Fun Day on July 29th and that the Lions Club is making a puppet stage to be used with the puppets that were donated to the Library. Donner said that Oscoda Township is discussing the possibility of renovating the Library within the next year. Eyer reported that the Friends of the Mary Johnston Memorial Library co-sponsored an Essential Oils program and that they have two more programs coming up in September. She said that the black plastic in the ditch was removed and that Eastwind was at the library taking measurements to complete the gutter project.

ITEM 4. BOARD COMMENTS

None.

ITEM 5. APPROVAL OF THE MINUTES OF THE JUNE 8, 2023 REGULAR MEETING

Brown moved and Van Brenk seconded approval of the minutes of the June 8, 2023 Regular Meeting. Motion carried.

ITEM 6. TREASURER'S REPORT

Brown moved and Kingsbury seconded approval of the June 30, 2023 Treasurer's Report. A roll call vote was taken as follows: Brown; aye, Synowiec; aye, Eyer, aye; Rockwell, aye; Stock, absent; Kingsbury, aye; Van Brenk, aye, Klender, aye. Motion carried.

ITEM 7. RATIFICATION OF BILLS

Klender moved and Eyer seconded ratification of voucher #23-18 dated June 22, 2023 in the amount of \$32,055.13, voucher #23-19 dated July 6, 2023 in the amount of \$30,854.27, and voucher #23-20 dated July 20, 2023 in the amount of \$16,322.40. A roll call vote was taken as follows: Brown; aye, Synowiec; aye, Eyer, aye; Rockwell, aye; Stock, absent; Kingsbury, aye; Van Brenk, aye, Klender, aye. Motion carried.

ITEM 8. DIRECTOR'S REPORT

Director Donner said that she was investigating a software to assist with doing a community survey to try to help develop a strategic plan. She said that she doesn't think that this software would be helpful, but she will continue looking. Rockwell asked when the last time a survey was done by the District. It was estimated about ten years. Donner showed the Board a sample folding fan that she got at a dealer booth at ALA. She is interested in ordering some with the IADL logo to use as swag. Donner said that she is not interested in attending ALA again, but she is thinking about going to PLA next year. Rockwell said that we need to brainstorm on ways to market the library to tourists.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT STATUS UPDATES

Director Donner reported that Horizon was updated on July 4, 2023. There were very few issues with this update and it went smoothly.

9B. HEADQUARTERS LEASE RENEWAL UPDATE

Donner said that she has not heard anything more from the City of East Tawas. Donner and the Ad hoc committee met with City Manager Barringer and members of the East Tawas Library Committee. The Library Committee was given historical information about improvements the District has made to the building along with other information. The ET Library Committee said that they would take this information back to the East Tawas City Council.

9C. MANAGEMENT OF THE EAST TAWAS LIBRARY

Director Donner expressed her opinion that she doesn't feel that the District should take over management of the East Tawas Library. She said that we can't afford it. Other Board members agreed with her.

ITEM 10. NEW BUSINESS

10A. MILLAGE AD HOC COMMITTEE REPORT

Donner said that the Millage Ad hoc committee discussed different formulas for distribution of millage funds to the units of government. They didn't come to any conclusion and will probably suggest that a representative from each unit of government attend a meeting to discuss the issue. The final decision will be up to the District Library Board.

10B. PERSONNEL/POLICY COMMITTEE REPORT

Director Donner reported she presented changes that she would like to see made to the policy and personnel policy. The committee will consider the changes and discuss them at a future meeting.

10C. STATISTICS COLLECTION

Director Donner reported that there are an increasing number of people that do not want to use the male or female designation when signing up for a new library card. She said that she asked former District Director Olson if these statistics are used for any purpose. Olson told her that they were not. Donner recommended that we discontinue collecting gender statistics.

Van Brenk moved and Kingsbury seconded to discontinue collecting gender statistics when issuing new library cards. Motion carried.

ITEM 11. ITEMS FOR NEXT AGENDA

Committee meeting reports
East Tawas Lease Update

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:04 pm.

Respectfully submitted,

Diane Bushman
Recording Secretary