

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Robert J. Parks Library

Date: July 14, 2022

Present: Dan Stock, Phyllis Klender, Rick Rockwell, Jerry Brown, Sue Kingsbury, Linda Eyer, Jenn Donner, and Cindy Waterstrat Absent: Thelma Van Brenk and Carolyn Wright

ITEM 1. CALL TO ORDER

Vice Chairperson Stock called the meeting to order at 4:37 p.m.

ITEM 2. APPROVAL OF THE AGENDA

Klender moved and Kingsbury seconded approval of the agenda. Motion carried.

ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY

Klender reported that the Friends of the Mary Johnston Memorial Library are working on the craft stash buster sale that is set for September 17, 2022. She also stated that Gaynol cleaned out the shed. Klender went on to report that they had good turnout, about 40 people, for the Bottled Goodbyes with Ric Mixer. Before the program started Klender spoke of the upcoming millage renewal that would be on the Aug 2nd ballot that was just a renewal and was not an increase. After the program, Ric Mixer also talked about the importance of libraries and what they mean to him. Klender stated Ric Mixer will be back in September for the Edmund Fitzgerald Investigations program. Klender also reported that millage renewal flyers will be put in the large print books that will be passed out to seniors at the Arenac County Fair on senior day. Kingsbury stated the Tawas City Friends of the Library group had their second book sale and made \$718. They are very pleased and feel like people are being very generous. Kingsbury stated that Terri Stein, of the Tawas City Library, asked for ideas for next year's programs. Kingsbury stated the Friends group does have a couple of ideas and will put in a proposal. Stock stated they made about \$300 on their book sale at the Art on the Beach in Oscoda. He also stated the Friends of Oscoda donated \$300 for the summer reading program.

ITEM 4. BOARD COMMENTS

Stock stated he spoke with John Cargo to help get the printer set up for the Genealogy program.

ITEM 5. APPROVAL OF THE MINUTES OF THE June 9, 2022 REGULAR MEETING

Brown moved and Klender seconded approval of the minutes of the June 9, 2022 Regular Meeting. Motion carried.

ITEM 6. TREASURER'S REPORT

Brown moved and Stock seconded approval of the June 30, 2022 Treasurer's Report. A roll call vote was taken as follows: Brown; aye, Wright, absent, Eyer, aye; Rockwell, aye; Stock, aye; Kingsbury, aye; Van Brenk, absent, Klender, aye. Motion carried.

ITEM 7. RATIFICATION OF BILLS

Rockwell asked for clarification that the purchase of the new delivery van and the Tire Care Plus warranty were included in these paid bills. It was confirmed they were.

Brown moved and Eyer seconded ratification of voucher #22-18 dated June 23, 2022 in the amount of \$74,898.21, voucher #22-19 dated July 7, 2022 in the amount of \$36,539.83, and voucher #22-20 dated July 14, 2022 in the amount of \$5,118.19. A roll call vote was taken as follows: Brown, aye; Wright, absent, Eyer, aye; Rockwell, aye; Stock, aye; Kingsbury, aye; Van Brenk, absent, Klender, aye. Motion carried.

ITEM 8. DIRECTOR'S REPORT

Director Donner stated she participated in the White Pine meeting online. She went on to state that it sounds like the next Rural Library Association in-person conference will not be until 2024. Stock asked if the Michigan Library Association conference in Port Huron is still scheduled for this year. Donner confirmed that it is and she is already registered and that both Robin Savage, from Robert J. Parks Library, and Dawn McFadden, from Omer Little Eagles Nest Library, are both interested in attending.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT STATUS UPDATES

Director Donner reported that Horizon and Merit have been doing lots of updates and that MelCat has new office phone numbers.

9B. MILLAGE AD HOC COMMITTEE REPORT

Rockwell gave an update on his meeting with Mr. Lewis. The committee will meet again in August for another Ad Hoc millage meeting.

9C. MILLAGE RENEWAL UPDATE

Director Donner reported that a mailing was sent out to over two hundred local businesses in the Iosco and Arenac counties. The mailing included a letter, which she hand signed each one, and two flyers. A one sided fact sheet that the business can hang in their window and a two sided fact sheet with more in depth details of frequently asked questions.

9D. DELIVERY VEHICLE UPDATE

Director Donner reported we do have the delivery van and we are very happy with it. Kingsbury asked if decals have been put on the new vehicle. Director Donner stated they have been ordered but the design company is very busy and it may be a couple of months before we receive them.

9E. MARY JOHNSTON MEMORIAL LIBRARY UPDATE

Director Donner reported that McBride replaced the furnace and the hot water heater at the Mary Johnston Memorial Library. Brad Mason is currently working with the builders for the outside work that still needs to be done. Kingsbury asked if Brad was able to get the additional \$6000 from the City of Standish and Director Donner confirmed that he did. Brad has also reached out to MDOT and is waiting to hear back from them on the replacement of the wood fence that goes around the ditch.

9F. BRANCH TREK RESULTS

Cindy reported there were forty-three patrons that participated in the Branch Trek program. The 1st place winner is Tina Schumacher of Twining, 2nd place winner is Kelsey Kloska of East Tawas, 3rd place winner is Jack Garner of Tawas City and the 4th place winner is Kaven Kandal of Standish. Cindy is working to have all the winners come in and have their picture taken with their gift cards and Director Donner.

ITEM 10. NEW BUSINESS

10A. MAGAZINE SUBSCRIPTION CHANGES

Director Donner let everyone know that the district received a letter from Popular Subscription Service stating as of July 31, 2022 they are going out of business. The district office reached out to two other subscription companies, WT Cox and Rivistas for quotes. It has been decided to go with WT Cox. They have the best recommendations and offer a better discount.

Eyer moved and Stock seconded approval of the new subscription company. Motion carried.

10B. POLICY COMMITTEE REPORT

Director Donner reported that in the Personnel Policy manual the funeral leave currently states not to exceed three days per event. She is suggesting this be raised to five days per event due to who the death may be for and where the person may need to go to attend services. She also stated the committee would like to change Funeral leave to Bereavement leave and add domestic partner to the verbiage. Director Donner also stated that the app name for Overdrive changed to Libby. She would like to update the sections within the Policy manual that list Overdrive to Overdrive/Libby. Lastly, at the back of the Policy manual there is a form "Requests for Reconsideration of Library Material" that they would like to remove the word cassettes and video. All these changes will be made and will be brought to the next board meeting for approval.

10C. BUDGET COMMITTEE REPORT

Director Donner informed everyone the budget committee had their meeting in July and they will have an update at the August board meeting.

ITEM 11. ITEMS FOR NEXT AGENDA

Millage renewal update
Policy Manuals revision approval
Budget committee update

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:21 pm.

Respectfully submitted,

Cindy Waterstrat
Recording Secretary