

**IOSCO-ARENAC DISTRICT LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Iosco-Arenac District Library Administrative Headquarters

Date: September 9, 2023

Present: Dan Stock, Rick Rockwell, Sue Kingsbury, Susan Synowiec, Phyllis Klender, Jerry Brown, Thelma Van Brenk, Kari Besancon and Diane Bushman

Absent: Linda Eyer

**ITEM 1. CALL TO ORDER**

Chairperson Rockwell called the meeting to order at 4:30 pm.

Chairperson Rockwell opened the Public Hearing at 4:30 pm.

**ITEM 2. APPROVAL OF THE AGENDA.**

Rockwell welcomed new District Director, Kari Besancon.

**Klender moved and Van Brenk seconded approval of the agenda. Motion carried.**

**ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS**

Kingsbury reported that the last summer book sale for the Tawas City Library Friends made over \$1,000. Klender said that there were 25 people at the Ric Mixter program sponsored by the Friends of the Mary Johnston Memorial Library. They will be having a drawing in September as part of Library Card Signup Month. She said that the History of the Soo Locks program will be next week. Synowiec reported that the Friends of the Whittemore Library is gearing up for Trunk or Treat held at the Whittemore Speedway. She said that last year over 600 kids took part in the event.

**ITEM 4. BOARD COMMENTS**

Kingsbury thanked everybody for cards and emails after the death of her mother.

**ITEM 5. APPROVAL OF THE MINUTES OF THE AUGUST 10, 2023 REGULAR MEETING AND**

**AUGUST 17, 2023 SPECIAL MEETING**

**Synowiec moved and Brown seconded approval of the minutes of the August 12, 2023 Regular Meeting and August 17, 2023 Special Meeting. Motion carried.**

**ITEM 6. TREASURER'S REPORT**

**Brown moved and Stock seconded approval of the August 31, 2023 Treasurer's Report. A roll call vote was taken as follows: Brown, aye; Eyer, absent; Rockwell, aye; Synowiec, aye; Stock, aye; Kingsbury, aye; Van Brenk, aye; Klender, aye. Motion carried.**

**ITEM 7. RATIFICATION OF BILLS**

**Klender moved and Synowiec seconded ratification of voucher #23-24 dated August 17, 2023 in the amount of \$17,084.27, voucher #23-25 dated August 31, 2023 in the amount of \$14,857.86, voucher #23-26 dated September 14, 2023 in the amount of \$24,320.35 and voucher #23-27 dated September 21, 2023 in the amount of \$86,379.64. A roll call vote was taken as follows: Brown, aye; Eyer, absent; Rockwell, aye; Synowiec, aye; Stock, aye; Kingsbury, aye; Van Brenk, aye; Klender, aye. Motion carried.**

## ITEM 8. DIRECTOR'S REPORT

Director Besancon said that she would like to take the Public Library Financial Management class. This class is free unless she fails to complete it.

**Kingsbury moved and Synowiec seconded to authorize Besancon to take the Public Library Financial Management class. Motion carried.**

Besancon reported that Acquisitions and Database Processor Pat Ellisor submitted her resignation. **Stock moved and Brown seconded to acknowledge the resignation of Pat Ellisor and authorize Director Besancon to post the position and hire a replacement Acquisitions and Database Processor. Motion carried.**

Klender asked if the Friends groups can help with inventory. Besancon said that the Friends could be of help in this process. She said that VLC has a new cloud system that makes inventory easier. Besancon will pick up the tablets and barcode scanners from VLC when she attends their meeting next week. There was discussion about the fact that an Omer City Councilperson requested that the WiFi at the Omer Library be turned off when the library is not open. Rockwell noted that according to the circulation statistics, things look better this year than last year.

## ITEM 9. OLD BUSINESS

### 9A. HORIZON, MERIT, USF and MELCAT UPDATES

Besancon reported that there are groups filing suit saying that USF is unconstitutional. She said that there has been a new date set for the Circuit Court 6 appeal on this matter. Nothing new with Horizon, Merit and MelCat.

### 9B. FINE AMNESTY, WAIVER FOR LONG OVERDUE ACCOUNTS

Director Besancon asked how the Board wants to proceed with the proposal for Fine amnesty/waiver for long overdue accounts that was previously presented by former director Donner. The Board referred it to the Budget Committee for a recommendation. A Budget Committee meeting was set for October 3, 2023 at 10:30 am.

### 9C. POLICY AND PERSONNEL UPDATES

Director Besancon said that the Personnel/Policy Committee needs to meet. She just received a response to her questions from attorneys Foster Swift Collins and Smith PC. A Personnel/Policy Committee meeting was scheduled for October 3, 2023 at 11:30 am (or immediately after the Budget Committee meeting).

**Klender moved and Synowiec seconded to close the Public Hearing. Motion carried.**

## ITEM 10. NEW BUSINESS

### 10A: APPROVAL OF L-4029

Director Besancon presented Form L-4029 for approval.

**Stock moved and Van Brenk seconded to authorize the Board Chairperson and Secretary to sign Form L-4029 with millage information provided by County Equalization to collect the maximum millage allowable (0.4912) and to distribute said form to units of government, as required. A roll call vote was taken as follows: Brown, aye; Eyer, absent; Rockwell, aye; Synowiec, aye; Stock, aye; Kingsbury, aye; Van Brenk, aye; Klender, aye. Motion carried.**

### 10B. MILLAGE REVENUE SHARING SEPTEMBER DISTRIBUTION

Director Besancon requested approval of the September millage distribution.

**Brown moved and Kingsbury seconded authorization for the Iosco-Arenac District Library to distribute millage funds and Personal Property Tax Reimbursement to the units of government with library branches in Arenac County (Standish funds to be distributed in the**

**form of a journal entry) in the amount of \$104,241.93 and to units of government with branches in Iosco County in the amount of \$2,887.81, in accordance with the percentages previously approved by the Board of Trustees. A roll call vote was taken as follows: Brown, aye; Eyer, absent; Rockwell, aye; Synowiec, aye; Stock, aye; Kingsbury, aye; Van Brenk, aye; Klender, aye. Motion carried.**

ITEM 11. ITEMS FOR NEXT AGENDA.

None.

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:10.

Respectfully submitted,

Diane Bushman  
Recording Secretary