

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Administrative Headquarters, East Tawas, MI

Date: January 9, 2025

Present: **Linda Eyer, Sue Kingbury, Phyllis Klender, Susan Synowiec, Thelma Van Brenk, Dan Stock, Rick Rockwell, Kari Besancon and JoAnn Edwards**

Absent: **Jerry Brown**

ITEM 1. CALL TO ORDER

Chairperson Rockwell called the meeting to order at 2:00 p.m.

ITEM 2. APPROVAL OF THE AGENDA

Klender and Synowiec motioned and seconded approval of the agenda, as amended. Seven (7) aye, one (1) absent. Motion carried.

ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS

No comments.

ITEM 4. BOARD COMMENTS

Board members shared information about events occurring at the various library branches.

ITEM 5. APPROVAL OF THE MINUTES of December 12, 2024, BOARD MEETING

Kingsbury and Van Brenk motioned and seconded approval of the December 12, 2024 minutes. Seven (7) aye, one (1) absent. Motion carried.

ITEM 6. TREASURER'S REPORT

Transfers of Fund Balances were discussed.

Synowiec and Stock motioned and seconded approval of the Treasurer's Report.

A roll call vote was taken as follows: Kingsbury, aye; Klender, aye; Synowiec, aye; Rockwell, aye; Van Brenk, aye; Stock, aye; Eyer, aye. Brown: absent. Motion carried.

ITEM 7. RATIFICATION OF THE BILLS

Stock & Eyer motioned and seconded approval of the ratification of Voucher #24-42.1 dated December 19, 2024 in the amount of \$24,273.83, Voucher #25-01 dated January 2, 2025 in the amount of \$21,077.98, and Voucher #25-02 dated January 9, 2025 in the amount of \$4,067.36. A roll call vote was taken as follows: Kingsbury, aye; Klender, aye; Synowiec, aye; Rockwell, aye; Van Brenk, aye; Stock, aye; Eyer, aye. Brown: absent. Motion carried.

ITEM 8. DIRECTOR'S REPORT

Director Besancon shared goals, visions and the planning of activities at the branches.

ITEM 9. OLD BUSINESS

A. Horizon, Merit, USF and MelCat Updates

Updates and changes were discussed.

B. Update of Website Design and Strategic Planning

Director Besancon reported on her meeting with the website designer. The new website is expected by February or March 2025.

ITEM 10. NEW BUSINESS

A. Election of Trustees Officers:

Recommendation of the Election is the same slate as last year; to begin in February.

Eyer and Synowiec motioned and seconded approval of the Recommendations of the Election of Trustees Officers.

A roll call vote was taken as follows: Kingsbury, aye; Klender, aye; Synowiec, aye; Rockwell, aye; Van Brenk, aye; Stock, aye; Eyer, aye. Brown: absent. Motion carried.

B. Adult Programming Grant Requests

Grant request copies were emailed to all board members, branches and Headquarters employees.

C. Approval of Collection and Reference Policy 1.2: Materials Selection

Synowiec and Kingsbury motioned and approved the Material Handling Policy.

A roll call vote was taken as follows: Kingsbury, aye; Klender, aye; Synowiec, aye; Rockwell, aye; Van Brenk, aye; Stock, aye; Eyer, aye. Brown: absent. Motion carried.

D. Director Evaluation

Eyer and Van Brenk motioned and approved the summary of evaluations of the Director. Seven (7) aye, one (1) absent. Motion carried.

ITEM 11. NEXT AGENDA

- A. Appointment of Committee members
- B. Adult programming grants (if any)

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 2:54 pm

Respectfully Submitted,



JoAnn Edwards
Recording Secretary

A quorum of **five** is needed to conduct business.

If you cannot attend or need directions, please call Kari or JoAnn at 989-362-2651.

PLEASE BRING YOUR CALENDARS/PLANNERS.

REMINDER-The next meeting is scheduled for

Thursday, February 13, 2025,

at Headquarters. at 2:00 pm